

DESCRIPTOR TERM: Instructional Program	Millard District Policy File Code: 5150 Approved: 06-14-12
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INTERNET ACCEPTABLE USE POLICY

Electronic information resources are available to students of the Millard School District for educational purposes only. Internet safety training shall be provided for all students in regards to appropriate online behavior, cyberbullying awareness and response, social networking sites and chat rooms. Internet use in the Millard School District is filtered and monitored through the Utah Education Network.

Purpose of The Internet

Internet access is available to qualifying students, teachers, staff, and administrators. These services include access to electronic resources for the educational network supported by the Utah Educational Network (UEN) and the Millard School District Local Area Network resources. Our goal is to promote innovation and educational excellence by using Internet tools for research, worldwide resource sharing, and communication.

The Internet is an electronic highway connecting thousands of computers all over the world. Internet services provide access to electronic mail, public shareware of all types, many university card catalogs, and massive databases on computer networks at universities, government agencies, and private industry.

Issues

With access to computers and people all over the world, comes availability of material that will not be considered to be of educational value in the school setting. The Internet may contain material that is objectionable from many points of view. There is, however, a wealth of educational material available. Parents need to decide whether to permit their children to access the Internet.

Responsibilities

Internet access is coordinated through a complex association of government agencies, and regional and state networks. In addition, the smooth operation of the network relies upon the proper conduct of the end-users who must adhere to strict guidelines. These guidelines are provided to make you aware of your internet responsibilities. In general, your responsibilities require ethical, efficient, and legal use of the network resources. Each student having Internet access will participate in a discussion with his or her sponsoring teacher regarding acceptable behavior and use of the network.

If a Millard School District user violates any of these terms and conditions, his or her Internet access will be terminated and future access could be denied. If a district employee violates any of these terms and conditions, immediate loss of employment, benefits, and for certificated staff, certificates and endorsements may be revoked by the State Professional Practices Commission. A signature at the end of this document is legally binding. A

signature indicates the party who signed has read the terms and conditions carefully and understands their significance and agrees to abide by these terms.

Internet – Terms and Conditions

This policy does not attempt to cover all required or restricted behavior by its members. The Internet is an open network in both implementation and spirit. Each individual is required to act in a responsible manner. To assist the individual, the following general guidelines must be followed:

- Any use of the Internet for illegal, inappropriate, or obscene purposes, or in support of such activities, is prohibited. Illegal activities are defined as a violation of local, state, and/or federal laws. Inappropriate use shall be defined as a violation of the intended use of the network, and/or purpose and goal. Obscene activities are defined as a violation of generally accepted social standards for use of a publicly owned and operated communication system.
- Storing illegal, inappropriate, or obscene material on district owned computers, either on or off campus, is prohibited.
- Transmission of any material in violation of any US or state regulation is prohibited. This includes, but is not limited to: threatening or obscene material, or material protected by trade secret.
- Use of Internet games, MUDs (Multi User Domains), and IRC (Internet Relay Chats), and access to unsupervised CHAT ROOMs are prohibited.
- Internet use for commercial purposes, financial gain, personal business, product advertisement, or political lobbying is prohibited.
- The Internet shall not be used to disrupt the use of any network by other users.
- Internet accounts are to be used only by the authorized owner of the account. Account owners are responsible for all activity under their account.
- Any individual (student or adult) who has no affiliation with Millard School District may be permitted to use the network provided that the individual signs and agrees to the Internet Acceptable Use Policy.
- Vandalism is not permitted and individuals will be strictly disciplined. Vandalism is defined as any malicious attempt to harm or destroy data of another user or any other agency or other network that is connected to the Internet. This includes, but is not limited to, the uploading, downloading, or creation of computer viruses.

Netiquette

Users are expected to abide by the generally accepted rules of the network etiquette.

Privileges

The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of network privilege, disciplinary actions, including; but not limited to termination, and/or referral to legal authorities. The system administrator may close an account at any time as required. The administration, faculty, and staff may request the system administrator to deny, revoke, or suspend specific user accounts and/or user access with reasonable cause. Reinstatement of network privileges due to violations of this Acceptable Use Policy may require an individual to petition the Millard County Board of Education.

Violations of the Acceptable Use Policy by district employees may result in the immediate loss of employment and benefits, and for certificated staff the loss of certificates and endorsements.

Services

Millard School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. Millard School District will not be responsible for any damages you may suffer, by or through the use of the Internet system. Accordingly, by signing this Acceptable Use Agreement, you agree to hold Millard School District harmless from any and all damages of any nature you may suffer. Such damages include, but are not limited to, the loss of data resulting from delays, non-deliveries, mid-deliveries. Use of any information obtained via the Internet is at your own risk. Millard School District specifically denies any responsibility for the accuracy or quality of information obtained through its services. Millard School District denies all responsibility for installing or maintaining software or hardware for connections to the Internet outside of school property.

Security

Security is a high priority on computer networks. If you can identify a security problem on the Internet, notify a system administrator or your District Technology Director immediately. Do not demonstrate the problem to other users.

Users will not attempt to override or break security measures implemented on computers, Local Area Networks (LAN) or Wide Area Networks (WAN) as developed by Millard School District. Attempts to do so will result in cancellation of user privileges. Any user identified as a security risk, or having a history of problems with other computer systems, will be denied access to Internet.

Updating

If any information on your account changes, e.g., phone number, location, address, it is your responsibility to notify the system administrator.

Guidelines for Millard School District Student Accounts

- Students in secondary grades may be granted an internet and email account for up to one academic year at a time provided they:
 - a. Read and agree to follow this Acceptable Use Policy and sign the application form; and
 - b. Obtain the signature of a parent/legal guardian on the application form.
- Students in elementary grades are not allowed individual accounts.
- Students may not maintain accounts upon graduation unless they otherwise qualify under one of the other Acceptable Use Policy provisions.

Student Acceptable Use Agreement Form Millard School District

Name: _____ Grade _____

School: Please check **one**:

DHS DMS DTC FMS MHS EHS GSS

I have read the Millard School District Acceptable Use Policy and agree to abide by its provisions. I understand that violation of the use provisions stated in the policy may constitute suspension or revocation of network privileges.

Student's Signature: _____ Date: _____

Parent or Guardian Name: (please print) _____

I have read the Millard School District Acceptable Use Policy. I understand that the Millard School District has taken reasonable precautions to ensure that controversial material is eliminated on school district networks. I hereby give permission to issue an email and Internet account for my child and certify that the information contained on this form is correct.

Legal Guardian/Parent Signature:

_____ Date _____

Home Address: _____

Home Phone: _____

***Student application must be renewed each academic year.**

Teacher Account Application

Return Completed Form to:
Millard School District Office
Attn: Michael Evans
Phone: (435) 864-1000 Fax: (435) 864-5684

Name: _____ Date: _____
First MI Last

Home Address: _____
Street City State Zip

Home Phone: () _____ Last 4 digits of SSN: _____

School: _____

I have read the Millard School District Acceptable Use Policy and agree to abide by its provisions. I understand that violation of the use provisions stated in the policy may constitute suspension or revocation of network privileges.

Signature: _____ Date: _____

Password

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Your password should be a unique combination of LETTERS and NUMBERS, no less than six (6) nor more than eight (8) characters long. It **CANNOT** be all numbers nor letters. Special characters (asterisks, underscore, period, etc.) are **NOT ALLOWED**.

To avoid unauthorized use of your account, DO NOT share this password with anyone. You are responsible for ALL account activity.
